

ADVANCE TALLY ERP 9 COURSE SYLLABUS**MULTILINGUAL CAPABILITIES**

- Technological Adv of Tally.ERP 9
- Tally.NET - Management & controls Budgeting Systems Scenario Management ☑ Creating Budgets
- Displaying Budgets and Variances for Groups & Ledgers
- Displaying Budgets for Cost Centre
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Advanced Inventory In Tally.ERP 9

- Rejection In / out
- Delivery & Receipt Note
- Stock Journal & Physical Journal
- Manufacturing Journal

CST

- Registration and Rate Of CST
- Declaration Forms for CST Transactions Form – C, E-I, E-II, F, H, I & J ☑ Filing Of CST Returns
- Enabling CST In Tally.ERP9
- Features of CST In Tally.ERP9
- Processing of Purchases and Sales Transactions
- Inter-state Sales at Multiple
- CST Rate ☑ Acting for CST adj and Payments
- Group wise form Issuable ☑ Reports
- CST Return form & Payment of CST
- CST Printing Reports

EXCISE DEALER

- Basic Concepts in Excise Duty
- Registration of Dealers
- CENVAT Credit
- Enabling Dealer Excise in Tally
- Print Invoice & Excise Stock Register
- Sale of Excisable Goods
- Excise Invoice

JOB COSTING

- Enabling Job Costing in Tally
- Creating Masters for Job Costing
- Creating Jobs as Job Cost Centres
- Creating Stock Item with Bill of Materials
- Job Costing Reports
- Job Work Analysis Report
- Material Consumption Summary
- Process Costing
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RATIO ANALYSIS

- Classification of Ratio Analysis
- Cash & Fund Flow Statement
- Funds Flow Statement
- Funds & Cash Flow in Tally
- Cash Flow Statement

SERVICE TAX

- Implementation Of Service Tax
- Charge of Service Tax
- Exemption from service tax
- Abatement
- Service Tax Features inTally.ERP 9
- Recording Basic ST Transactions
- Payment to Service Provider
- Adjustment of Input Service
- Credit towards Service Tax Payable
- Payment of Service Tax
- Service Tax Reports & Computation

PAYROLL

- Enabling Payroll in Tally.ERP 9
- Employee Setup, Groups, Master
- Pay Heads & Salary Details Setup
- Processing Payroll in Tally.ERP 9
- Payment of Provident Fund & ESI
- Payroll Report, Statement & Register
- Pay Slip & Pay Sheet